

MASTER OF ARTS IN TEACHING

Application Checklist

- 1. Application Form**
Complete the online [Application for Graduate Admission](#).
- 2. Resume**
Submit a current professional resume showing all prior work and educational experiences. You will have the opportunity to upload your resume when you complete the online application form.
- 3. Transcripts**
Provide official transcripts showing all college credit attempted and/or completed from each college and university previously attended.
- 4. MAT Statement of Goals**
Complete this [prompt](#) about why you want to become a teacher.
- 5. Letters of Recommendation**
Two letters of recommendation are required. One letter from a supervisor in a professional/academic capacity and another that must exhibit evidence of experience with children/youth. Please have your evaluator fill-out this [template](#) or use it as a cover sheet.
- 6. Student Teaching Background Information**
Completed a [questionnaire](#) to help us determine if you are eligible to be placed in a classroom for student teaching.
- 7. Desired Student Teaching Level/Subject Form**
Complete this [form](#) to make us aware of your teaching goals and allow us to begin to find placements.
- 8. Note: Licensure Tests**
If you are accepted to the MAT program, you will be conditionally admitted pending successful completion of all required licensure tests by June 1. Please review [this document](#) for detailed information.

Note: All MAT application forms are available at <https://www.up.edu/graduate/program-requirements/mat.html>.

Application materials should be submitted directly to the Graduate School, NOT to the School of Education or the Admissions Office, at:

University of Portland Graduate School MSC #177 5000 N Willamette Blvd Portland OR 97203	OR	gradschl@up.edu
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Application Deadline

The deadline for applications is **May 1st, 2019**. Applications will be reviewed once every required item has been received. Applicants will receive notice of their admission decision within three weeks of completing all application requirements. *Note: Application review will begin on September 17, 2018.*